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Cleveland Invitational Championships March 17-19, 2023

## **Forestwood Skating Club of Parma**



Michael A. Ries Rink, Parma, Ohio

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Registration Deadline: February 15, 2023 at 11:59pm ET

### **COMPETITION OVERVIEW**

The Cleveland Invitational Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

## **SERIES INFORMATION**

2023 Excel Series: This competition has been approved as a 2023 Excel Series host. Skaters must register to participate in the Excel Series prior to competition at designated competitions in order to have their points recorded and seen in standings. [Excel Series Registration](#) | [Excel Series Information](#)

Adult Competition Series: Adult 1-6, adult beginner, adult high beginner, adult pre-bronze and adult bronze program/free skate events that meet Adult Competition Series guidelines are offered at this competition. Adult Competition Series participants must submit a photo, scanned copy, email attachment or screenshot of the results sheet to [adultcompetitionseries@gmail.com](mailto:adultcompetitionseries@gmail.com) by the deadline published in the most recent [Adult Competition Series Handbook](#) to receive credit and series points.

Age Restrictions / Requirements: Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger  
Open Juvenile: Girls – 13 years or older; Boys – 14 years or older  
Intermediate must be under the age of 18  
Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

### **ADULT EVENTS:**

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

### **EVENTS OFFERED:**

[Click HERE to view the program requirements for the current season.](#)

### **FEES:**

Entry Fees: First IJS Event - \$135

**OR**

First 6.0 Event - \$100

Second IJS Event- \$70

Second 6.0 Event - \$60

Each Additional Event - \$40

**CRITIQUES:** Juvenile-Senior Short Program, IJS Well Balanced Free Skate only- \$10

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

<a href="#">All Program Requirements by Event</a>				
<b>SINGLES</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	<b>3<sup>rd</sup> Event Price</b>
Excel Free Skate (Preliminary Plus, Pre-Juvenile Plus, Juvenile Plus, Intermediate Plus, Juvenile-Senior)	IJS	\$135	\$70	\$40
Excel Free Skate (Beginner, High Beginner, Pre-Preliminary, Preliminary, Pre-Juvenile)	6.0	\$100	\$60	\$40
Well Balanced Short Program	IJS	\$135	\$70	\$40
Well Balanced Free Skate (No Test, Pre-Preliminary)	6.0	\$100	\$60	\$40
Well Balanced Free Skate (Preliminary-Senior)	IJS	\$135	\$70	\$40
Adult Free Skate (Adult Silver – Master Jr/Sr)	IJS	\$135	\$70	\$40
Adult Free Skate (Adult Pre-Bronze – Adult Bronze)	6.0	\$100	\$60	\$40
Adult Beginner & High Beginner Free Skate	6.0	\$100	\$60	\$40
<b>SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	<b>3<sup>rd</sup> Event Price</b>
Compulsory Moves (No Test–Pre-Juvenile)	6.0	\$100	\$60	\$40
Excel Compulsory Moves (Excel Beg.–Excel Prelim.)	6.0	\$100	\$60	\$40
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$100	\$60	\$40
Jumps Challenge (Beginner–Pre-Preliminary)	6.0	\$100	\$60	\$40
Jumps Challenge (Preliminary–Senior)	IJS	\$135	\$70	\$40
Adult Jumps Challenge (Adult Beginner–Adult Bronze)	6.0	\$100	\$60	\$40
Adult Jumps Challenge (Adult Silver–Masters Jr/Sr)	IJS	\$135	\$70	\$40
Spins Challenge (Beginner–Pre-Juvenile)	6.0	\$100	\$60	\$40
Spins Challenge (Juvenile–Senior)	IJS	\$135	\$70	\$40
Adult Spins Challenge (Adult Beginner–Adult Bronze)	6.0	\$100	\$60	\$40
Adult Spins Challenge (Adult Silver–Masters Jr/Sr)	IJS	\$135	\$70	\$40
<b>SHOWCASE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event Price</b>	<b>2<sup>nd</sup> Event Price</b>	<b>3<sup>rd</sup> Event Price</b>
Individual Entertainment (No Test – Senior, Adult)	IJS	\$135	\$70	\$40
Duets/Trios (No Test – Senior, Adult)	IJS	\$135	\$70	\$40
Mini Production Ensemble	IJS	\$135	\$70	\$40

## **COVID-19 INFORMATION:**

For the most recent U.S. Figure Skating COVID-19 policy requirements, [CLICK HERE](#).

## **ELIGIBILITY**

### TEST LEVEL:

Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. At this competition, skating up is permitted. Note: Athletes may not skate down in any event.

### SKATESAFE COMPLIANCE:

For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: [www.usfigureskating.org/skatesafe](http://www.usfigureskating.org/skatesafe).

### MANDATORY ATHLETES:

Athletes aged 18+ as of the competition start date who will be competing on a team (i.e. ensemble, dance, pairs, theater, etc.) with at least one minor athlete must complete SkateSafe training.

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SkateSafe training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email [SkateSafe@usfigureskating.org](mailto:SkateSafe@usfigureskating.org) for instructions or questions regarding parental consent.

### LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [U.S. Figure Skating SkateSafe](#) page).

### U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).

## COACHES:

To be an eligible coach at a non-qualifying competition, coaches must meet the applicable compliance requirements and be verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Competitors are limited to 2 coaches.

EMS Coach Resources :

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.

- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

Compliance: [Coaches and Team Personnel](#)

**Singles Skating Events:** As of December 1, 2022, singles athletes may opt to accelerate their test progression within the U.S. Figure Skating and thus compete at level(s) best suited for their technical skillset. Athletes must still meet the minimum requirements for each level and additionally, if participating within the National Qualifying Series (NQS) or National Excel Series (Excel), they will establish a competitive floor (i.e., the lowest level they can compete at). The competitive floor is determined only by the level selected through the EMS Series Application for NQS or Excel and is not uniquely tied to competition registration (regardless of series participation).

Example #1, if an athlete passed their Junior free skate test in November and competed in the 2022-23 NQS as a Novice from July - September, they may register for either Novice or Junior in Excel or Well-Balanced events. The Novice level will remain their competitive floor until they complete an EMS Series Application at the Junior level or higher for NQS or Excel.

Example #2, if an athlete passed their Juvenile free skate but has not competed in NQS or Excel (i.e., they have not established a competitive floor), they have the option to compete Pre-Preliminary – Intermediate (if skate up is permitted). While the options are wide, U.S. Figure Skating entrusts the coach to guide the athlete to select the appropriate level for the athlete based on their technical skillset.

Eligibility Notes:

1. The singles free skate test levels will remain as a minimum requirement to compete
2. Athletes may not skate down in any event
3. This update does NOT apply to Adult, Showcase and Solo Dance

If an athlete, coach, parent and/or guardian needs assistance with confirming their eligibility, email [events@usfigureskating.org](mailto:events@usfigureskating.org) or refer to the information sheet [HERE](#).

## **REGISTRATION INFORMATION**

### ONLINE REGISTRATION VIA EMS:

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

Registration Deadline: February 15, 2023 at 11:59pm ET  
There will be no late entries accepted for this competition

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then "Competition Registration"
4. Choose "2023 Cleveland Invitational Championships" from the list of non-qualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

### FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Non-Member Create Account" option on the [Members Only](#) login page.

### PARTNERED EVENTS/GROUPS, Including Mini Ensemble:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.

### TEST CREDIT:

Test Credit will be offered for eligible events. The Test Credit form will be available at the registration desk or can be pre-purchased through EMS. Payment for All Test Credits will be paid through EMS. **Skaters must request test credit prior to the start of their event.**

### MUSIC SUBMISSION/UPLOAD:

**DEADLINE: March 5, 2023 11:59pm ET**

Competitors participating in events with music are required to upload their music to [EMS Competition Portal](#) no later than March 5, 2023 at 11:50pm ET. After this date, skaters will be locked out of this feature and subject to a \$10 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

All music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

#### MUSIC CRITERIA:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

Competitors must also bring a copy of their competition music on CD or digital copy as a backup in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time. If music is on a cell phone it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

#### **EMS PLANNED PROGRAM CONTENT (PPC)**

**DEADLINE: March 5, 2023 11:59pm ET**

Competitors participating in IJS events are required to submit PPC in [EMS Competition Portal](#) no later than March 5, 2023 at 11:50pm ET. After this date, skaters will be locked out of this feature in EMS and subject to a \$10 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

#### **REFUND POLICY**

Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.



## LIABILITY:

U.S. Figure Skating, Forestwood Skating Club of Parma and Michael A Ries Rink accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **COMPETITION DETAILS**

### FACILITIES:

Michael A. Ries Rink  
5000 Forestwood Dr.  
Parma, Ohio 44134  
[www.forestwoodskatingclub.com](http://www.forestwoodskatingclub.com)

Rink size: 200 x 185  
Temperature of the rink is 50°

### OFFICIAL WEBSITE & UPDATES:

The official website for Cleveland Invitational Championships is [www.forestwoodskatingclub.com/cics](http://www.forestwoodskatingclub.com/cics) All updates and announcements will be posted and maintained daily. It is the responsibility of each competitor, parent and coach to check the website frequently for any schedule changes and/or additional information pertaining to the competition.

### RESULTS:

Results will be posted live via U.S. Figure Skating (IJS and 6.0). The QR Code will be posted via the Forestwood website closer to the event.

## **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

### PRACTICE ICE:

All practice ice will be available for purchase online through [EMS Competition Portal](#) after the schedule is published. Practice Ice can be pre-purchased through February 18, 2023. All practice ice if pre-purchased will be \$15.00 for the sessions. Additional practice ice will be available for purchase during the competition and will cost \$18.00 at the Registration Desk (lobby). No music will be played during practice ice. For Additional information regarding practice ice offerings, visit the Forestwood Skating Club of Parma Website at <http://www.forestwoodskatingclub.com>

*The club holds the right to cancel any practice ice if there is not enough participation or if the schedule warrants. Please check at the registration desk upon arrival to sign up for available ice or if a practice ice time has been canceled.*

**Skater: [Pre-Purchase](#) and [Selection](#) | [Open Sales](#)**

**ONSITE CHECK-IN:**

Check-in will open on March 17, 2023 two hours prior to the start of the first event and will remain open until the conclusion of the last event. Check-in will be in the rink lobby.

**AWARDS:**

Medals will be awarded 1st through 3rd place for each event including any final rounds.

**Trophies: The Elaine and Charles A. DeMore Memorial Trophy** will be awarded to the skater who wins the Intermediate Ladies Free Skate. If there is more than one group of Intermediate Ladies Free Skate, a Final Round will be held. This is a traveling trophy. All skaters in the event are eligible.

Only Greater Cleveland member clubs are eligible for the following trophy:

**The Joy Cunningham-William Wall Cleveland Invitational Championship Club Trophy** will be awarded to the club winning the most points. Points will be awarded as follows: 1st place – 4 points, 2nd place – 3 points, 3rd place – 2 points, 4th place – 1 point with the number of points reduced in events with fewer than 4 skaters. For events with a team or teams representing two different clubs, the points earned will be split evenly between the two clubs. This is a traveling trophy.

**VOLUNTEER INFO:**

Visit [www.forestwoodskatingclub.com](http://www.forestwoodskatingclub.com) for information on volunteering at this event.

**VOLUNTEER COMPLIANCE:**

Reminder: Compliant positions in the U.S. Figure Skating events include key LOC members, locker room monitors and ALL medical event personnel.

[Click here for volunteer compliance information.](#)

**828 STUDIOS:**

Video: Included in the event registration: A high definition digital video file of each event that takes place on a full sheet of ice. The video(s) will be delivered within 5 days of the event.

Photos: 828 Studios will provide action photography of each event. They will have digital images, packages and prints available for purchase.

**ADDITIONAL INFORMATION**

**HOTELS NEARBY:**

**Double Tree by Hilton Hotel**  
6209 Quarry Ln  
Independence, OH 44131  
216-447-1300

**La Quinta Inn by Wyndham**  
6161 Quarry Ln  
Independence, OH 44131  
216-447-1133

**Extended Stay America Premier Suites**  
6025 Jefferson Drive  
Independence, OH 44131  
216-328-1060

**Comfort Inn**  
6191 Quarry Ln  
Independence, OH 44131  
216-503-8752

**AIRPORT:**

For our out-of-town guests, the nearest airport is Cleveland Hopkins Airport, located approximately 9 miles

**CONTACT INFORMATION:**

Competition website: [www.forestwoodskatingclub.com](http://www.forestwoodskatingclub.com)

For questions, please contact the following individuals:

Competition Co- Chairs:	Corey Gray/Heather Murray	<a href="mailto:support@forestwoodskatingclub.com">support@forestwoodskatingclub.com</a>
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Competition T-Shirts: \$15 each: Gray with logo, purchase on EMS.

